



## Subscription Application Form

Organization Name:  Program Name (where part of a larger organization with presence in Dufferin)	
Executive Director or Owner/Operator (if 'for profit organization): Telephone: Email addresses:	
Board Chair Name: Telephone: Email addresses:	
Person responsible for recruiting volunteers Telephone: Email addresses:	
Mailing Address:	
Fax Number:	
Website Address:	
Application Date: Y/M/D	
Sector :  Arts/Culture Sports Recreation Social Services Health Environment/Conservation Faith Other (Please specify)	
Total number of FTE paid Staff:	
Total Operating Budget in Dufferin (for determination of annual fees)	
Total number of FTE staff serving Dufferin	
Total number of volunteers in Dufferin	
My organization serves (check all that apply): Dufferin County Orangeville only Shelburne only	

Wellington Caledon Brampton Mississauga Guelph Other : (Please specify)	
If you are a registered charity, please provide your charitable number:	
Please attach Mission Statement & List of services volunteers provide	

### Annual Subscription Rates

A Volunteer Dufferin subscription is available to agencies and organizations that use volunteers, or plan to use volunteers in Dufferin, and who service, support residents of Dufferin. These organizations may operate on a not-for-profit or charitable basis, or may be for profit organizations. Rates are payable annually and are determined by operating budgets. The subscription fee is for a calendar year, January 1 - December 31 annually. Subscription fees are as follows, and are based on annual operating budgets:

- \$100.00 (not for profit organizations with Dufferin-specific operating budgets under \$1,000,000)
- \$200.00 (not for profit organizations with operating budgets over \$1,000,000 for the Dufferin-serving programs)
- \$200.00 (for profit organizations)

### Subscription Agreement

In applying for a subscription to Volunteer Dufferin, we verify that the information provided in this application is accurate and correct, and that as a not-for-profit or charitable agency/organization offering volunteer placement that we meet the eligibility and adhere to the principles and practices of the Canadian Code for Volunteer Involvement.

We also understand that the our organization will be willing to provide information regarding our function, delivery locations as well as opportunities for volunteering which are available to Dufferin residents. This information will be included in the Volunteer Dufferin database in order to match appropriate volunteers to opportunities that are available at my agency/organization, and approve the use of contact information for Volunteer Dufferin communications.

As a subscriber, I agree to:

- Meet with Volunteer Dufferin staff or partner organization for an orientation to using the on-line tools
- Follow best practices of volunteer management, including guidelines set out in the Canadian Code for Volunteer Involvement;
- Keep online volunteer position postings current with clear and concise information;
- Extend courtesy to potential volunteers by contacting them in a timely manner, even if placement will not be immediate; contribute productively concerning relevant community events, initiatives and issues;
- Notify the Volunteer Dufferin of any contact information changes in my organization.

Signature of Executive Director/Owner Operator:	
Date	

Make payment by cheque to "Volunteer Dufferin". Please mail cheque and completed Subscription Application Form to Volunteer Dufferin P.O. Box 13 Orangeville Ontario L9W 2Z5.